Child Hunger Fellowship  
Capital Area Food Bank of Texas

Join the Capital Area Food Bank (CAFB) in its efforts to bridge the summer food meal gap for children and teens aged 18 and under who are at risk of hunger. CAFB is a sponsor of the Summer Food Service Program (SFSP), a federally-funded program that provides free, nutritious meals in the summertime to children who are eligible to receive free or reduced-price meals during the school year. The goal of SFSP is to ensure that these children continue to receive the nutrition they need to learn, grow, and play when school is not in session. Summer meal sites are located at recreation centers, low-income apartment complexes, churches, housing authority properties, and other locations where children gather over the summer.

CAFB also operates a BackPack Program at a subset of SFSP sites. The purpose of CAFB’s BackPack Program is to meet the weekend nutrition needs of children participating in CAFB’s summer meal program. BackPack participants receive a bag of approximately four nutritious, shelf-stable meals every Friday during the summer. In the summer of 2016 CAFB will expand the BackPack Program to a larger number of SFSP sites. CAFB also plans to grow its summer volunteer program to engage community members in supporting sites with outreach efforts and supporting the Food Bank in the administration of the program.

CAFB is hiring a Child Hunger Fellow to support the further development of its summer meal programming in three key ways: (1) coordinate and implement CAFB’s innovative partnership with local Housing Authorities; (2) support expansion of CAFB’s BackPack Program; and (3) coordinate CAFB’s summer volunteer program.

The Child Hunger Fellow’s responsibilities will include:
- Recruiting, screening, hiring and training Housing Authority residents to act as Site Supervisors at the Housing Authority sites
- Providing support and technical assistance to participating sites
- Conducting SFSP site monitors as scheduled to ensure site compliance
- Supporting implementation and expansion of CAFB’s BackPack Program at select sites
- Coordinating CAFB’s summer volunteer program to support program maintenance and provide outreach at high-need, low-capacity sites
- Working with CAFB and other community partners to promote SFSP and BackPack and gather feedback from volunteers, sites, and participating families
- Collaborating with the team to analyze and document the outcomes of CAFB’s summer programming
- Providing support to program operations and other capacity-building projects as assigned

By enhancing CAFB’s capacity to implement and support SFSP and BackPack, the Child Hunger Fellow will play a critical role in increasing the number of children
served through the program. The Fellowship runs from May 2, 2016 through August 26, 2016. The fellowship will be part-time in May. The successful candidate and the Food Bank will agree upon a work schedule for May that suits the Hunger Fellow’s school schedule, as applicable. This fellowship includes a stipend of up to $6,000 contingent upon the final work schedule.

Qualifications

- Must be currently enrolled in or have recently completed a graduate program, or have a Bachelor’s degree and at least one year of work experience in non-profit program coordination
- Interest in issues related to child hunger and nutrition
- Demonstrated ability to build relationships and work cooperatively with a diverse group of clients and volunteers
- Organized, detail-oriented, and flexible
- Ability to work in a fast-paced environment
- Excellent communication skills
- Strong Microsoft Excel skills
- Experience with survey development and implementation
- Spanish language skills preferred but not required

The candidate selected for this position will undergo a criminal background check prior to receiving an official fellowship offer. CAFB will not consider persons needing to complete court-ordered community service hours for this fellowship.

**How to Apply:** Email your resume and a cover letter with "Child Hunger Fellow" in the subject line to employment@austinfoodbank.org.